

Georgia State Board of Funeral Service

Board Meeting

April 12, 2011

A meeting of the Georgia State Board of Funeral Service was held on April 12, 2011 via teleconference. Vice Chairman Terry Daviston called the meeting to order at 10:00 a.m.; Chairman Lauren McDonald later joined the call.

A quorum was established with members present being: Lauren McDonald, Chairman; Terry Daviston, Vice Chair; Draper Watson, Nancy Kennedy, David Roach and Linda Ware.

Others present were as follows: Steve Lindsey, Executive Director; Reagan Dean, Assistant Attorney General and Melanie Brown, Board Support Specialist.

Approval of Minutes:

Nancy Kennedy moved, Draper Watson seconded, and the Board voted to approve the minutes of the March 3, 2011 and March 8, 2011 meetings with one correction.

Executive Session:

David Roach moved to enter into Executive Session to deliberate on applications, complaints, and investigations, as authorized by O.C.G.A. § 43-1-2 (k) and 43-1-19 (h). Nancy Kennedy seconded the motion. The motion was carried by Lauren McDonald, Chairman; Vice Chair, Terry Daviston; Draper Watson, Linda Ware, Nancy Kennedy, and David Roach. The Board concluded Executive Session, in order to vote on matters discussed and to continue with the public session.

Applications:

Draper Watson moved, Linda Ware seconded, and the Board voted to ratify the following licenses issued since the March 8, 2011 meeting:

1.	EMB004712	Lee, Jong Woo	Embalmer	Atlanta	GA
2.	EMB004713	Farmer, John Byron	Embalmer	Winder	GA
3.	EMB004714	Simonton, Eric Todd	Embalmer	Jefferson	GA
4.	EMB004715	Tolbert, Steven Nicholas	Embalmer	Jonesboro	GA
5.	EMB004716	Musgrow, Edward Dewitt	Embalmer	Brunswick	GA
6.	FD005120	Lee, Jong Woo	Funeral Director	Atlanta	GA
7.	FD005121	Farmer, John Byron	Funeral Director	Winder	GA
8.	FD005122	Simonton, Eric Todd	Funeral Director	Jefferson	GA
9.	FD005123	Donaldson, Chad Eric	Funeral Director	Atlanta	GA
10.	FD005124	Tolbert, Steven Nicholas	Funeral Director	Jonesboro	GA
11.	FD005125	Musgrow, Edward Dewitt	Funeral Director	Brunswick	GA
12.	FEST001782	Brantley-Davis Funeral Home Inc	Funeral Establishment	Wrightsville	GA
13.	FEST001783	Boone Funeral Home Inc	Funeral Establishment	Adel	GA

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14.	FEST001784	Boone Funeral Home Inc	Funeral Establishment	Adel	GA
15.	FEST001785	McDonald & Son Funeral Home & Crematory	Funeral Establishment	Cumming	GA
16.	FEST001786	Tim Stewart Funeral Home Inc	Funeral Establishment	Monroe	GA
17.	FSA005228	Bearden, Douglas Bruce	Funeral Service Apprentice	Bremen	GA
18.	FSA005229	Logue, David Allen	Funeral Service Apprentice	Thomasville	GA
19.	FSA005230	Shiloh, Carey Marquis	Funeral Service Apprentice	Albany	GA
20.	FSA005231	NeSmith, Charles Cody	Funeral Service Apprentice	Claxton	GA
21.	FSA005232	Sims, William Henry	Funeral Service Apprentice	Trenton	GA
22.	FSA005233	Powell, Matthew William	Funeral Service Apprentice	Atlanta	GA
23.	FSA005234	Kirksey, Lester Clason, Jr.	Funeral Service Apprentice	Reynolds	GA
24.	FSA005235	Phillips, Larry Eugene	Funeral Service Apprentice	Jonesboro	GA
25.	FSA005236	Harrison, Ennis Michael	Funeral Service Apprentice	Climax	GA
26.	FSA005237	Boggs, Tommie Dewayne	Funeral Service Apprentice	Waycross	GA

David Roach moved, Draper Watson seconded, and the Board voted to approve the following requests for appointment as Funeral Director in Full & Continuous Charge:

- 1273643 Tante Funeral Home, LLC Buena Vista
FDFCC: Juanita Tante
- 1277697 Caldwell & Cowan Funeral Home, Inc. Covington
FDFCC: William Clinton Kent
- 1276441 Cochran Funeral Home Hiawassee
FDFCC: Carl Steiger

David Roach moved, Draper Watson seconded, and the Board voted to approve the following request for appointment as Funeral Director in Full & Continuous Charge, by public consent agreement:

- 1282475 C M
FDFCC: L H

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David Roach moved, Draper Watson seconded, and the Board voted to approve the following request for appointment as Funeral Director in Full & Continuous Charge, by public consent agreement, to be accepted upon receipt and signed authorization for Mr. William James Willis to act on behalf of the establishment. Linda Ware recused herself:

- 1280422 W F H
FDFCC: B G

David Roach moved, Draper Watson seconded, and the Board voted to approve the following request for a change of name for the following funeral establishments:

- 1279081 McKoon Funeral Home & Newnan, GA
Crematory
- 1281573 Hill-Watson-Peoples Funeral Columbus GA
Service
- 1281286 Heritage Cremation Service Jasper, GA
- 1281293 Watson -Tante Funeral Home Ellaville, GA

David Roach moved, Draper Watson seconded, and the Board voted to approve the following applicants for licensure:

- 1279809 Garrett, Jr, Marshall Embalmer Snellville, GA
1279810 Funeral Director
- 1279780 McCrae Godfrey Mortuary Services New Establishment Valdosta GA
of Valdosta LLC
- 1234356 Berry Funeral Home & Crematory New Establishment Elberton, GA

David Roach moved, Draper Watson seconded, and the Board voted to approve the following request for licensure, by public consent agreement:

- 1277985 B J J Embalmer
- 1277988 Funeral Director
- 1277970 S M Embalmer
- 1277978 Funeral Director,
Reinstatement

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- 1277990 D H Embalmer
- 1277991 Funeral Director,
Reinstatement

David Roach moved, Draper Watson seconded, and the Board voted to deny the following request for licensure:

- 1276436 Hill, Robert James Embalmer only Covington, GA
by Reciprocity

David Roach moved, Draper Watson seconded, and the Board voted to request a notarized statement detailing prior employment from the applicant's two previous and most recent employers:

- 1276455 J M Embalmer
Funeral Director by
Endorsement

David Roach moved, Draper Watson seconded, and the Board voted to accept the report of pending cases presented by the Attorney General.

David Roach moved, Draper Watson seconded, and the Board voted to accept the recommendations on the following cases:

- FUN110053 Send letter of concern
regarding unlicensed practice,
and close case
- FUN110059 Table
- FUN110068 Table
- FUN110073 Close
- FUN110096 Close
- FUN100109 Table
- FUN110060 Close
- FUN110064 Table

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Draper Watson moved, Nancy Kennedy seconded, and the Board voted to accept the following orders to receive fine money for inspection violations:

- Manry Jordan Hodges Funeral Home of Blakely, GA: \$50 for failure to conspicuously display a current biennial renewal license for the establishment, embalmer, funeral director and any apprentices.

David Roach moved, Linda Ware seconded, and the Board voted to approve the following continuing education courses:

Program Provider/Sponsor	Course Title	HRS Requested	HRS Approved
Batesville Casket Company Deb St. Pierre One Batesville Blvd. Batesville, In 47006 812-934-7557	Creating Strategic Planning Surrounding the Importance Of A Funeral	2	2
Carriage Services, Inc. Lucy E. Hinojosa 3040 Post Oak Blvd Suite 300 Houston, TX 77056 713-332-8531 Lucy.hinojosa@carriageservices.com	Cycle of Service: Service Strategies	18	18
Doric of North Georgia Tim Walker 749 A Tucker Rd. Winder, GA 30680 812-242-4515 770-586-0333 twalker@doric-vaults.com	Doric of North Georgia Educational Program	3	3
FuneralCE Sue Moore P.O. Box 850127 Richardson, TX 75085 866-332-8423	Public Speaking for Funeral Directors	5	5
Georgia Funeral Service Practitioners Association, Inc. Hope Iglehart P.O. Box 1069 Athens, GA 30603 706-548-5671	The Fine Art of Restorative Art and Cosmetics	1	1

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	Video Conferencing for Funeral Homes	1	1
	Embalming the Difficult Case	4	4
	The History Of The African American Culture and the Georgia Funeral Service Practitioner	2	2
	The Arrangement Conference	2	2
Georgia Funeral Directors Association Alysia McDonald P.O. Box 1865 Roswell, GA 30077 770-592-8002 770-592-3686 fax	Georgia Funeral Directors Association Annual Convention	7	7
Graystone Associates Debbie Contoni 221 Boston Post Rd. East Suite 480 Marlborough, MA 01752 508-485-5590 Debbie@graystoneassociates.com	Graystone Summit 2011	13.25	13.25
	Cycle of Excellence: Value Training	7	7
	Introductory People Management Training – Module One	7	7
	Introductory People Management Training – Module Two	7	7
	Cremation Intensive	7	7
	Interpersonal Skills: Module 1	7	7
	Quick Start Part 1	3.5	3.5
	Quick Start Part 2	3.5	3.5
	Vault	3	3
	Executive Development Program	14	14
	Phone Skills	7	7

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	Funeral Director Skills: Module One	7	7
	Funeral Director Skills: Module Two	7	7
	Funeral Director Skills: Module Three	7	7
	People Skills Refresher	4	4
	Introductory Arranger Training	4	4
International Cemetery Cremation and Funeral Association Daniel Osorio 107 Carpenter Drive Suite 100 Sterling, VA 20164 703-391-8400 danielo@iccfa.com	International Cemetery Cremation and Funeral Association Educational Conferences		
Independent Funeral Directors of Georgia Christie Carpenter P.O. Box 1248 Dallas, GA 30132 770-445-3180	District Roundtable Discussion – North	2	2
	District Roundtable Discussion – Mid	2	2
	District Roundtable Discussion – South	2	2
NFDA Kathleen Walczak 13625 Bishop's Drive Brookfield, WI 3005-6607 800-228-6332 262-789-6977 fax	Facebook Best Practices for Funeral Directors	2	2
	Annual FTC Staff Update & Training	2	2
	Preventing OSHA Violations in Your Funeral Home	2	2
International Order of the Golden Rule Lisa Krabbenhoft 3520 Executive Center Drive Suite 200 Austin, TX 78731	OGR Annual Conference: Connections 2011	10.5	10.5

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Linda Ware moved, Nancy Kennedy seconded, and the Board voted to approve the following request for a grace period to replace the facility's Funeral Director in Full and Continuous Charge:

- Community Mortuary, LLC Moultrie, GA

Linda Ware moved, Nancy Kennedy seconded, and the Board received the following as information:

- J.C. Harwell and Son Funeral Home and Cremation Chapel Facility under new ownership
FEST000171
Covington, GA
New Owner: Thomas E. Davis, President
TE Davis Funeral Services, Inc.
Former Owner: Bill Wheeler, President
WFH, Corporation

Linda Ware moved, Nancy Kennedy seconded, and the Board tabled the following request to retain previously completed apprentice hours:

- F W V

The next meeting of the Board will be May 10, 2011, at 10:00 a.m. via teleconference.

There being no further business, the meeting was adjourned at 12:27 p.m.

Minutes approved at the May 10, 2011 board meeting.